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I am writing in reply to your advertisement for volunteers for your elephant orphanage in Sri Lanka. I am interested in working at the elephant orphanage and I would like to know a little more about the work.

I am from Russia and I am currently working as a volunteer at the pet orphanage in my town. Before that, I was employed as an assistant at vet for three years. During that time, I taught caring about animals and worked with pets namely how to helped feed, clean and look after them, observe and interact with them. I believe I have right skills for the job because I am friendly and empathic, I like animals, and I can work well in a team. Besides I am good at office work. I speak fluent English and intermediate German. Also I am good at computer work. I would like to do something useful for the world. I also believe it will be a good opportunity to learn about other cultures and to gain more experience.

I have some questions about the work. First of all, how many elephants are there in the orphanage and how old are they? Regarding the administrative work, what exactly will we do? Also, where will we live and how long will we work at the orphanage? In addition, could you please send me information about visa requirements and travel arrangements?

I look forward to hearing from you.

Yours faithfully,

Darja Lifar